

COMMITTEE OF THE WHOLE MINUTES

**Held Tuesday, January 20, 2004
At 4:00 p.m. – City Council Chambers**

PRESENT:	C. Wasacase	-	Acting Mayor
	L. Compton	-	Councillor
	Rory McMillan	-	Councillor
	Ingrid Parkes	-	Councillor
	Andrew Poirier	-	Councillor
	Ted Szajewski	-	Councillor
	B. Preisentanz	-	CAO
	J. McMillin	-	City Clerk
	R. Perchuk	-	Mgr. Operations
	K. Brown	-	Mgr. Admin. & Finance

REGRETS: David Canfield - Mayor

A. Public Information NOTICES as per By-law No. 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following and by-law at its January 26 meeting:-

To approve the rental rate of \$105.00 per hour, plus G.S.T., for the 2004 Summer Ice Program for ice booked between July 19 and August 31, 2004.

B. RESOLUTIONS PREPARED FOR Monday, January 26/2004:-

- *Confirm Minutes*
- *Approval of Accounts*
- *Confirmatory By-law*
- *Adjournment*

C. DECLARATION OF PECUNIARY INTEREST

There were none.

D. REPORT OF COMMITTEES:-

FINANCE & ADMINISTRATION

1. IT Strategic Plan

RECOMMENDATION:

That the City of Kenora approves, in principal, the implementation of the IT Strategic Plan with yearly reviews to ensure the Plan supports the City's goals and objectives.

Recommendation approved.

Joanne

2. Historical Society Grant

RECOMMENDATION:

THAT Council approve a municipal operating grant to the Lake of the Woods

Historical Society in the amount of \$2,000 for 2004; and
THAT the grant request received from the Lake of the Woods Historical Society be included in the municipal grant review in conjunction with the operating budget process; and further

THAT the Manager of Finance and Administration be authorized to release these funds to this organization prior to approval of the municipal operating budget.

Recommendation approved.

Joanne

3. Retainer Services – Fred Dean, Barrister & Solicitor

RECOMMENDATION:

THAT authorization be hereby given for payment of the legal services retainer fee to Fred Dean, Barrister and Solicitor, for the period January 1 to December 31, 2004 in the amount of \$4,900.00 plus GST.

Recommendation approved.

Joanne

4. Northwestern Health Unit – Balance of '97 Municipal Levy

RECOMMENDATION:

THAT Council approve payment to the Northwestern Health Unit in the amount of \$2,040.15, representing final payment of the 1997 municipal levy to the Town of Kenora.

Committee agreed to amend the recommendation as follows:-

THAT Council approve payment to the Northwestern Health Unit in the amount of \$2,040.15, representing final payment of the 1997 municipal levy to the Town of Kenora, pending confirmation of a legal opinion on the City's obligation to pay the balance of this levy at this time.

Recommendation approved.

Joanne

Karen Brown was asked to determine through Legal Counsel if the City is obligated to pay the balance of this 1997 levy, following which a resolution will come forward on Monday evening.

Karen

5. 2004 – Various Memberships

RECOMMENDATION:

THAT authorization be hereby given for payment of the following 2004 Memberships:-

AMO (Association of Municipalities of Ontario)	- \$3, 299.30
OGRA (Ontario Good Roads Association)	- 779.31
FCM (Federation of Canadian Municipalities)	- 1,810.50
AMCTO (Association of Municipal Managers, Clerks & Treasurers of Ontario)	- 866.90

Committee agreed to amend the recommendation as follows:-

THAT authorization be hereby given for payment of the following 2004

Memberships:-

AMO (Association of Municipalities of Ontario)	- \$3, 299.30
OGRA (Ontario Good Roads Association)	- 779.31
FCM (Federation of Canadian Municipalities)	- 1,810.50
AMCTO (Association of Municipal Managers, Clerks & Treasurers of Ontario)	- 866.90
Ontario Municipal Water Association	- 467.00

Recommendation approved.

Joanne

6. Council Governance Structure – Review

Committee reviewed the following four (4) options set out in a report prepared by the Clerk:-

- ***Status-Quo (Standing Committees, Committee of the Whole, Council)***
- ***Standing Committees and Council only***
- ***Committee of the Whole and Council only***
- ***Combination of COW & Standing Committees (on a very limited basis only) and Council***

A lengthy discussion was held on this matter, weighing the 'pros' and 'cons' of the above options as a Governance Model for the City.

In the end, it was agreed that in order to be more transparent in their decision making, to avoid duplication of discussion, and to reduce the number of monthly meetings, Committee requested the Clerk to prepare a new Procedural By-law based on the Standing Committee Structure only, thereby eliminating the Committee of the Whole layer.

The Clerk suggested a target date of March 1, 2004 would be required in order to fine tune various aspects for the new by-law, as well as sorting out the administrative function, these include: confirmation of meeting dates, times, minute taking, attendance of staff at Council meetings, how the Standing Committee Meetings will be held, i.e. concurrently, or follow one another. Access for the public and media will also have to be addressed. The Notice By-law will be consulted to ensure there are no conflicts with respect to notice requirements in adopting a new Procedural By-law. The Clerk also advised the previously approved resolution that set out the Committee of the Whole meetings for the year will have to be rescinded.

In the meantime, a motion reflecting the above decision is to be prepared for Monday's meeting.

Joanne

7. Municipal Five Year Capital Plan

RECOMMENDATION:

THAT the City of Kenora 2004 Municipal Five Year Capital Plan as reviewed and amended by the Budget Committee be approved.

Recommendation approved.

Joanne

<p>8. Appointment to Kenora Municipal Non-Profit Housing RECOMMENDATION: THAT Marlene Madison be hereby appointed to the Kenora Municipal Non-Profit Housing Committee to replace Greta Coltman, with a term to expire November 30, 2006.</p> <p>Recommendation approved.</p>	<p>Joanne</p>
<p>9. CRF Funding – 2004 RECOMMENDATION: THAT the Council of the City of Kenora acknowledges their intent to use the CRF Allocations they will receive for the direct benefit of taxpayers; and further</p> <p>THAT the City accepts the 2004 CRF Allocations in accordance with the terms and conditions (Conditions of Community Reinvestment Fund Allocations) set out by the Deputy Ministers of Finance and Municipal Affairs and Housing.</p> <p>Recommendation approved.</p>	<p>Joanne</p>
<p><u>COMMUNITY SERVICES COMMITTEE</u></p>	
<p>1. Wellness Centre Information Report Councillor Szajewski gave an updated information report to Committee as to the status of the Wellness Centre project.</p> <p>2. Summer Ice Rental Rate Increase RECOMMENDATION: THAT Council of the City of Kenora receive the recommendation from the Leisure Services Committee, approving the rental rate of \$105.00 per hour, plus G.S.T., for the 2004 Summer Ice Program for ice booked between July 19 and August 31, 2004; and</p> <p>THAT in accordance with Notice Bylaw Number 14-2003, public notice for this increase will be given; and further</p> <p>THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-law Number 100-2003; and further</p> <p>THAT this increase takes effect February 2, 2004.</p>	<p>Joanne</p>
<p>Recommendation approved (resolution and by-law).</p> <p>2. Community Club Grant – Rideout Community Club RECOMMENDATION: THAT Council of the City of Kenora receives the recommendation from the Leisure Services Committee, approving the grant amount of \$4000.00 to Rideout Community Club.</p> <p>Recommendation approved.</p>	<p>Joanne</p>

3. Wage Increase – John Zilinski – Concession Staff

RECOMMENDATION:

THAT Council authorize the increase of John Zilinski’s salary from \$8.00 per hour to \$10.00 per hour; and

THAT the increase be effective to September 28, 2003, until June 30, 2004; and further

THAT a business plan be presented to the Community Services Committee by June 30, 2004 for the future operation of concessions at the Kenora Recreation Centre and the Keewatin Memorial arena.

Recommendation approved.

Joanne

EMERGENCY SERVICES

No reports.

OPERATIONS COMMITTEE

1. Public Works Re-location Information Report

Councillor Poirier gave an updated information report to Committee on the status of the Public Works Re-location project.

2. Evergreen School Crossing Options

Awaiting recommendation report from Operations Committee.

PROPERTY & PLANNING COMMITTEE DISPOSITION

It was noted the Committee’s meeting was cancelled last week and that the following items will be reviewed at their meeting on Thursday:

**1. Zoning By-Law Amendment Application – Ne-Chee
HOLD**

**2. Radcliffe Request to Purchase Property – Coney Island
HOLD**

**3. Planning Advisory Committee – Policies
HOLD**

UTILITIES & COMMUNICATIONS COMMITTEE

No reports submitted.

OTHER BUSINESS

1. Intermediate Plumbing Inspection – Course – K. Robertson

RECOMMENDATION:

THAT the City of Kenora approve the attendance of Kevin Robertson at the Part 7 – Intermediate Plumbing Inspection course being in Mississauga on Mar. 29 to April 2, 2004, along with all associated expenses.

Recommendation approved.

Joanne

2. Seniors' Coalition and Pinecrest Home for the Aged

Councillor Poirier expressed concern on the number of empty beds at Pinecrest Home and that the City should be adopting a resolution to take to the KDMA Conference, imploring the Ministry to re-open these beds for the number of residents in Kenora and District who require the type of care offered at Pinecrest. It was noted it costs approximately six times as much per day to be in the hospital as it does say at a facility such as Birchwood Terrace and Pinecrest Homes.

Committee agreed that a resolution to this effect be prepared for Monday's meeting and that it go forward to KDMA as a "late" resolution for support at the District level.

Joanne

Snow Removal Schedule

Councillor McMillan suggested that Operations attempt to keep the public as informed as possible, in conjunction with Customer Service, regarding the snow removal schedule for the City.

Rick Perchuk commented that the schedule changes daily with conditions, equipment breakdown and other factors that often make it difficult to maintain a static schedule. He explained that we have received such large volumes of snow this year that it is getting to be quite a challenge to find areas to push the snow out of the way while at the same time having regard to safety issues. The schedule is for the downtown area to be cleared first and then the crews fan out to the residential areas, and they are doing the best they can with the equipment and staff that they have. Rick will keep in contact with Customer Service wherever possible concerning the schedule.

Rick P.

Motion required adjourning to Closed Meeting:

Moved by R. McMillan, Seconded by I. Parkes, and Carried:-

THAT this meeting be now declared closed at 5:30 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

- (1) a personal matter pertaining to an identifiable individual with respect to annual salary.

Action from Committee of the Whole

Committee agreed to place the Manager of Operations and the Municipal Engineer on the Management Salary Grid in accordance with the report of Bill Preisntanz, dated December 4.

Bill Sharen

The meeting adjourned at 6:00 p.m.